



BUBBENHALL PARISH COUNCIL

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BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Annual Parish Assembly held in the Village Hall, Bubbenhall, on Tuesday, 9th May 2017 at 7.30 pm

Present: Cllr S Haynes (Chair)
Cllr Win Nwachukwu
Cllr Bob Powell
Cllr J Shattock
Cllr J Lucas
Cllr C Pilgrim

Jane Fleming (Clerk)
Members of Public 1

1. Apologies for absence

Apologies were received from Cllr S Baker, Cllr P Redford (WDC) and Cllr W Redford (WCC)

2. Approval of Minutes of the 12th May 2016 meeting.

The minutes were approved and signed

3. Report by the Chair of the Parish Council

Bubbenhall Parish Council - Chairs Report 2017 I am pleased to present this report after a busy and productive year for members of the Parish Council. Joint Neighbourhood Plan: Work on the draft plan has progressed at a steady pace throughout the year. In June Stoneleigh and Ashow Parish Council decided that they no longer wanted to be part of the project to produce a joint neighbourhood plan. However, Baginton Parish Council expressed their wish to continue with a joint process in partnership with Bubbenhall. Having consulted with Warwick District Council the advice we received from them is that we would have to submit an application for a new designated area based upon the boundaries of Baginton and Bubbenhall Parish Council's. This was quickly submitted and following a consultation period 'designated area' status was granted in September 2016. A newly formed steering group started a review of the evidence gathered so far and the draft neighbourhood plan to ensure the new plan was being developed to meet the needs of Baginton and Bubbenhall Parish Councils. Once this was completed work began on consulting with the local communities and the statutory

Signed
Chair:

stakeholders identified within the projects communication plan. The consultation period ran from November to December 2016 and feedback was used to further refine the draft plan. At the same time the projects consultants were asked to produce a 'basic conditions' statement and a 'consultation statement'. In March, the draft neighbourhood plan and the supporting documents were sent to Warwick District Council for comment prior to making a formal submission of the plan. The current forecast is that the joint neighbourhood plan will be adopted in January 2018. In terms of finance the project has received £6,000 in grants from a Government Agency and each Parish Council has budgeted £3,000. To date the project spend is within the budget set by the Parish Councils. A further grant application is in the process of being prepared to finance the next phase of the project.

Amenities and Facilities: Recreation Ground - We have continued to invest in maintaining the playing field, the ball court and the play equipment. Our aim is to provide a safe and enjoyable environment where villagers and visitors can relax with family and friends. Once again, we have used the ROSPA safety audit to give us independent reassurance that risks are being managed in accordance with best practice. In August 2016, the Parish Council worked with the Safer Communities Team and Warwick Rural East Community Forum to provide a fun day for local children from the village and surrounding area. The event was a huge success and the events put on were very popular. The mobile climbing wall proved to be the star of the show and transformed many young people from nervous beginners to confident climbers. To build on this success a grant application was submitted and approved by the 'Big Lottery Fund'. This grant will support this event in 2017 and 2018.

Village Green - The community has told us through the neighbourhood plan how much they value this area of the village. In the past, the area around the spout and the bus shelter have been sympathetically refurbished. This year the pond was identified as needing some maintenance and with financial support from Warwick Rural East Community Forum and the help of a resident Mr Tony Sproul, this area has been restored. The cost of ongoing maintenance has been built into the Parish Council's budget.

Community Safety: Neighbourhood Watch - The Parish Council responded positively to a request from Warwickshire Police to accommodate a bike that can be used by officers to make patrols in the local area. The bike is used on a regular basis and it is hoped the increased visibility of the Police will help to maintain the low crime rates in the area.

Emergency Plan - The Parish Council has continued to fulfil its responsibility to maintain a plan in partnership with Warwick County Council. I'm pleased to say there have been no events in the past year that required the plan to be used.

Road Safety - The Parish Council has continuously lobbied Warwick County Council for measures that will reduce the risk of road traffic collisions for all road users and pedestrians in the Parish. We are pleased to report that new signage has been installed indicating that the roads in and around the Parish are not suitable for use by large goods vehicles. Evidence collected from residents show a significant decrease in the number of large goods vehicles travelling through the village since they were installed. The Parish Council has also continued to support the volunteers that make up the 'Community Speed Watch Team'. Trained by the Police and using equipment provided by Warwick Rural East Community Forum and the Parish Council this team periodically monitor the speed of vehicles at key points in the Parish. On occasions when they operate the team's visible presence helps to remind all road users of the consequences of speeding in a village or on a rural road network.

Planning: The Parish Council has commented upon a number of planning applications relating to individual properties within the Parish during the year.

Precept: At the January meeting the Parish Council decided to raise the precept for the first time in a number of years.

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Chair:

The precept was raised by £5.66 for a Band D household. The increase was necessary because Warwick District Council reduced the amount they pay Parishes for concurrent services. A full and clear explanation for the increase was published in the March edition of the Parish newsletter. Warwick District Council's Emerging Local Plan: Warwick District Council is preparing a new Local Plan for Warwick District, which will guide the area's future development up to 2029. A draft plan was submitted for examination in January 2015. The Parish Council has monitored the development of the plan, assessed the impact that the proposed policies and submitted comments on the proposals when it has had the opportunity to do so. The Parish Council took every opportunity to make representations to the Inspector during the Local Plan Examination Hearings particularly in respect of the proposed policy to remove land in Baginton from the green belt and to reclassify it as employment land. The hearings were formally closed by the Inspector in December 2016 and subsequently the Inspector has stated that modifications are required to make the plan sound. These modifications do not alter the policy to remove land from the green belt within Baginton and to classify it as employment land. Warwick District Council has consulted on the main modifications and the Inspector will now take account of the comments received before finalising his report. Conclusion: I would like to take this opportunity to thank all the Parish Councillors who voluntarily give up their time to work so hard on behalf of the Parish. I'd also like to thank our District Councillors Pam Redford and Nick Harrington and our County Councillor Wallace Redford for the support they have shown the Parish over the last year. Cllr Stephen Haynes Bubbenhall Parish Council

4. Report on the Recreation Ground / Youth Space

Bubbenhall Recreation Ground report 2016

RoSPA Annual Inspection

The Annual RoSPA inspection was carried out in September 2016. It declared that the playground equipment was in a good state of repair and safety. The following recommendations were made:

Youthspace/Multiplay court

- 1) Gate is a finger entrapment risk.
General play area
- 1) Button seat is damaged. No action necessary but continue to monitor.

Maintenance undertaken

- 1) April 2016 – Playdale refurbished the damaged areas of the wooden adventure trail including swinging steps, Burma bridge, balance beams, chain walks (approx. £1200)
 - a. replaced rotten timbers
 - b. tightened chains
 - c. updated to meet new regulations i.e. steps up to swinging steps now no entrapment risk
- 2) Play bark delivered to keep play surfaces under equipment at safe levels (approx. £600)
- 3) Mole problem monitored and contractor keeping on top of any activity on both the recreation ground and the village green areas.
- 4) Dog Warden asked to monitor dog mess. New stickers put up. More permanent signage will be considered if problem persists.
- 5) Removal of the boot scrapers as a danger to children.

Future plans

- Annual Play bark top up (approx. £600)

Signed
Chair:

- Replace the funnel swing net on the Hags Multiplay unit (currently out of action) Cost £1000 approx.
- Removal of gate to the multiplay court to remove finger entrapment risk

5. Report on Road Safety



Highways and
Road safety.pdf

6. Report by the Village Hall Committee

Report from Village Hall Committee May 2017

Finances

Our finances are in a healthy state – total receipts for the year £12,418.73, total expenditure £11,490.60 and we have a balance of £9,410.11

We are grateful to our regular users for their support; and party and wedding bookings are still proving popular.

Past Activities

We've had quite a busy year, partly due to an influx of new blood on the village hall committee, and events put on this year include:

- ☐ Picnic on the playing field in September (about 80 to 100 People attended)
- ☐ Halloween party (50 children attended)
- ☐ Children's film afternoon in March (30 children attended)
- ☐ Folk concert in March (100 tickets sold)

The film nights are continuing to be well supported (an average attendance of 30 to 35), and will restart in October.

Future Activities

In the coming year, among other events, we are hoping to have a casino evening and repeat the September picnic day. The committee is also looking at organising a bonfire night event.

Refurbishments and improvements

We had a successful bid for funds from the Warwick Rural East Forum in the autumn to help purchase a portable stage, and it has already been used for the concert in March.

Over the summer we will be looking at installing a basic sound system in the hall (mainly to accommodate the film evenings, but it will be available for other events).

Signed
Chair: